

Memo to Board of Directors, HBPA of BC

RE: Timing of Annual General Meeting

Under the current state of emergency put in place by the province in response to the impact of the Covid-19 pandemic, the Registrar of Companies has made a pronouncement concerning the Societies Act and the holding of an Annual General Meeting.

The following is the governmental interpretation of Section 71 (1), the section of the Societies Act that applies to our Association concerning Annual General Meetings. It provides flexibility without the extension the new section provides.

Under our Constitution, it is stated that we follow the timing guidelines of the Societies Act, therefore this flexibility and the recent decision of the Registrar applies.

Our meeting is usually held in the fall of each year and relates to the year end of the previous March, in our current case, this would be the year end statements of March 31, 2020 and our meeting would normally need to be held by December 31, 2020 or with a written request, extended to March 31, 2021. This is outlined below.

Timing of Meetings

Section 71 of the Societies Act also provides flexibility as to when AGMs are held.

A society has until December 31 to hold an Annual General Meeting.

- If an Annual General Meeting is not held prior to December 31 then the society may file the Annual Report as "No Meeting Held" between January 1 and January 31
- A society may also file online for an extension to AGM date between November 1 to December 31 of the calendar year in which the AGM is supposed to be held
- The society can then hold a meeting up to March 31 of the following year
- In light of COVID-19, a [decision of the Registrar of Companies](#) has been made to provide an option for societies that wish to delay their annual general meeting past the March 31 deadline.

The attached Decision of the Registrar provides further timing relief. It provides for an extension to November 1, 2021.

The HBPA of BC is following the Societies Act with a delay until 2021 for a hoped-for live meeting date, a date that cannot be later than November 1, 2021.

September 19, 2020

Neil Stajkowski, Secretary-Treasurer, HBPA BC